

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: December 16, 2014

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, December 16, 2014. The meeting was called to order by Mr. Kalina at 4:00 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
 Absent: None
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

- AESA Conference

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 14-69

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on November 18, 2014.
- b. Financial Report and Condition of Funds for November, 2014 as reviewed and read.
- c. Payment of November bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To authorize the Treasurer to transfer \$4,807.34 from the General Fund (001-0000) to the extended school year special needs fund (001-9015) to zero out the account.

Roger Sero moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
 Motion Carried

SUPERINTENDENT'S REPORT

- Facilities update

SUPERINTENDENT'S RECOMMENDATIONS:

1. ORGANIZATIONAL MEETING: 14-70

- a. To set the January Organizational Meeting date for January 20, 2015.
- b. To nominate Mr. Ken Kalina as Board President pro tem to preside initially at the January organizational meeting until a new president is elected.

Roger Sero moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
 Motion Carried

2. GENERAL: 14-71

- a. To approve an agreement to facilitate a Superintendent Search for the Wellington Exempted Village Schools at a cost of \$2,500.

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- b. To approve a membership with The Ohio Coalition for Equity and Adequacy of School Funding for FY2014-15 at a cost of \$1,000, to be paid through General Fund.
- c. To approve the annual membership with Ohio School Boards Association (OSBA) for calendar year 2015 at a cost of \$2,670, to be paid through General Fund.
- d. To authorize the ESC of Lorain County to apply for rights to administer the ParaPro Assessment on-site following the Praxis administrative guidelines and to charge a fee of \$15 in addition to the \$50 test fee for program administration.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

3. PUBLIC FUNDS RESOLUTION: 14-72

To adopt the following resolution:

The undersigned is Treasurer of the following public entity: Educational Service Center of Lorain County (Entity) which is a public school district under the laws of the State of Ohio hereby unanimously passes the following:

- 1. That First Merit Bank (Bank) be, and it hereby is, designated and appointed as a provider for the Entity of the Treasury Management products/services;
- 2. That such listing of products/services may be amended at any time upon the signature of the Bank and the individual designated in section 3 below;
- 3. That the following individual is authorized to sign Agreements required by Bank in order to provide Treasury Management products/services:

Jill Orseno, Treasurer

- 4. That this resolution shall remain in full force and effect until written notice of revocation signed by all of the authorized signers is received by Bank at the location where the executed product/service Agreements are maintained.
- 5. It is the responsibility of the Entity to notify the Bank of any changes in authorized signers designated in section 3 above.

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

4. PERSONNEL: 14-73

- a. To employ **Gregory D. Ring** as Superintendent, effective January 2, 2015 through July 31, 2019.

Educational Service Center of Lorain County Superintendent's Contract

This contract is entered into this 16th day of December 2014; by and between the Governing Board of the Educational Service Center of Lorain County, hereinafter called the Board, and Gregory D. Ring, hereinafter called the Superintendent. The Board and the Superintendent, for the consideration herein specified, agree as follows:

- 1. **Term of Contract:** The Board, in accordance with its action as found in the minutes of its meeting held on December 16, 2014 hereby employs and the Superintendent hereby accepts employment as Superintendent for a period commencing on January 2, 2015 and ending on July 31, 2019, being a period of four and a half years.

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2. **Professional Certification:** The Superintendent shall maintain and furnish the Board evidence of his maintaining, throughout the duration of this contract, valid credentials to act as Superintendent, in accordance with the laws of the State of Ohio.
3. **Duties:** The Superintendent shall perform the duties specified in the job description for Superintendent as adopted by the Board, as it may be amended from time to time during the term of this contract. Such job description, as so amended, is hereby incorporated into this contract by reference as if fully stated herein.
4. **Compensation:** The Board shall pay the Superintendent at an annual rate of One Hundred Seventeen Thousand Dollars (\$117,000.00), to be paid in twenty six (26) equal installments in accordance with Board policy. The Board may increase the salary of the Superintendent during the term of this contract, but in no event shall the Superintendent's salary be reduced, except as provided by law. If an adjustment in salary is made during the term of the contract, all other provisions of this contract, including its termination date, shall remain as stated herein.
5. **Other Compensation:** The Board shall provide the Superintendent with health insurance, dental insurance, vision insurance, life insurance, sick leave, and personal leave in accordance with Board policy. The Board will advance the superintendent 15 sick leave days until earned. In county travel is not to be reimbursed; however for travel outside of Lorain County, mileage will be reimbursed at the current rate.
6. **Annual Physical Examination:** The Board agrees to pay the difference between the cost of an annual physical examination and that portion not covered by the health insurance plan. The physical examination may take place at the Cleveland Clinic or a comparable facility.
7. **Professional Growth:** The Superintendent shall be encouraged to attend those meetings that promote professional growth as it relates to the position. The Superintendent is encouraged to join professional organizations and the Board hereby agrees to pay the annual dues for the Superintendent to be a member of the American Association of School Administrators, the Ohio ESC Superintendents' Association, the Ohio Association of Local School Superintendents, the Greater Cleveland School Superintendents' Association, and the Buckeye Association of School Administrators.
8. **Days to be worked:** The Superintendent shall devote such time and energies as are necessary to perform the duties specified in the job description. These duties will generally be performed during normal business hours, but it is expressly agreed that the duties of this position may require the Superintendent to work during times other than normal business hours.
9. **Vacation:** The Superintendent will be entitled to twenty days of vacation annually and is encouraged to use the annual days allotted, but may accumulate unused days in accordance with Board policy. All accrued and unused vacation days shall carry forward in accordance with Board Policy.
10. **Holidays:** The Superintendent shall be entitled to the holidays specified in accordance with Board policy, such holidays to be taken on the dates specified in the Board adopted school calendar.
11. **Expenses:** The Board shall reimburse the Superintendent for all necessary and actual travel and other expenses required in the performance of his official duties during the employment under this contract subject to such limitations as provided by law and Board policy.
12. **Evaluation:** The Board shall evaluate the Superintendent at least once each year in accordance with the job description and Board policy.
13. **Retirement Pick-up:** The Board will pay directly to the State Teachers Retirement System of Ohio (STRS) on behalf of the Superintendent, the employee's share of pick-up contributions and that such amount contributed by the Board shall be treated as required by law. Such payments to be made in accordance with rules prescribed by STRS.
14. **Medicare Premium:** The Board will pay directly to the federal government the employee's share of the Medicare premium not to exceed the current rate of 1.45%.
15. **Contract Termination:** This employment contract may be terminated by mutual agreement of the parties, retirement, disability, or death of the Superintendent, or termination by the Board in accordance with the laws of Ohio.
16. **Savings Clause:** If any portion of this contract is deemed to be illegal due to conflict with State or federal law, then the remainder of the contract shall remain in force and effect.

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Superintendent_____
President, Governing Board_____
Date_____
Date

- b. To amend resolution #14-32(n) to increase the supplemental contract for **Jennifer Arnold**, Preschool Teacher Avon, an additional 60 hours effective for the 2014-2015 school year. Additional hours will be paid at her hourly rate through the submission of timesheets and all costs to be paid by Avon Local Schools.
- c. To amend resolution #14-48(bb) to increase travel for **Jennifer Heim**, Autism and Assistive Technology Consultant, an additional \$4,000 for FY15 (516-9079).
- d. To amend resolution #14-48(bb) to increase travel for **Jackie Stillwagon**, Secretary, an additional \$500 for FY15 (516-9079).
- e. Pursuant to board policy #3131 and #4131, and the request of the Lorain City Schools, the Governing Board authorizes its right to reduce positions and to suspend the contracts of the following Lorain Digital Academy staff members, due to financial reason, effective January 31, 2015:
- Ginny Harvey**, Social Worker
Vada Heberling, Teacher
Miriam Pozzi-Arreaga, Special Education Liaison
Tanika Russell, Special Education Liaison
Brent Susanjar, Teacher
- f. To accept the resignation of **Julie Finkel**, part-time Custodian, effective January 16, 2015.
- g. To accept the resignation of **Mary Lou Kaminski**, Gifted Supervisor, effective February 26, 2015.
- h. To accept the resignation of **Elisha Neeley**, School Based Social Worker, effective December 17, 2014.
- i. To approve the Public Notice Resolution statement below:

In accordance with Ohio Revised Code 3307.353, the Governing Board of the Educational Service Center of Lorain County gives "public notice" that **Mary Lou Kaminski** will be formally retired from the Educational Service Center of Lorain County, effective February 26, 2015.

Furthermore, **Mary Lou Kaminski** is seeking reemployment in the same position as Supervisor of Gifted and Talented Program with the Lorain County ESC.

A public meeting on the issue of **Mary Lou Kaminski** being reemployed by the Educational Service Center of Lorain County will be held on January 20, 2015 at 4:00 p.m.

The public notice will be posted in strategic locations throughout the Educational Service Center facility.

Lois Von Gunten moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

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5. LERC BOARD OF DIRECTORS: 14-74

- a. To approve the minutes for the meeting of September 8, 2014.
- b. To approve the Fiscal Reports for the following Consortium Programs (September, 2014): Insurance Life Insurance
- c. To approve payment by LERC for postage on all mailings sent on behalf of all members, effective immediately and to be reviewed each September.
- d. To approve the FY2016 proposed appropriations and revenue projections.

Health Insurance

FY16

Revenues

Interest	\$ 70,000.00
Premiums	\$ 26,100,000.00
Total	<u>\$ 26,170,000.00</u>

Expenditures

Salaries	\$ 21,000.00
Benefits	\$ 18,000.00
Claims	\$ 24,094,000.00
Administrative Cost	\$ 840,000.00
Stop Loss	\$ 710,000.00
Purchased Services	\$ 425,000.00
Supplies	\$ 60,000.00
Equipment	\$ 2,000.00
Total	<u>\$ 26,170,000.00</u>

- e. To authorize the treasurer to write-off old uncashed checks from the Claims account and transfer the money to the LERC General Fund account.

Amount	Check #	Date Issued
\$ 107.00	518273	10/05/2012
\$ 35.00	518753	11/09/2012
\$ 197.00	518812	11/09/2012
\$ 109.00	519843	02/08/2013
\$ 100.00	520447	03/28/2013
\$ 110.00	520696	03/28/2013
\$ 600.00	521005	04/19/2013
\$ 60.00	521043	04/16/2013
\$ 47.00	521252	05/03/2013
\$ 130.00	522271	11/27/2013
\$ 45.60	522285	03/25/2014
<u>\$ 1,540.60</u>		

Judy Maldonado moved, seconded by Roger Sero that foregoing recommendations be approved.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

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NEW BUSINESS

None.

ADJOURNMENT: 14-75

Judy Maldonado moved, seconded by Roger Sero that the meeting be adjourned at 4:50 P.M.

Roll Call: Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes; Zunis-yes
Motion Carried

President

Treasurer